



## Solid Waste Department COUNTY OF TULARE AGENDA ITEM

### BOARD OF SUPERVISORS

KUYLER CROCKER  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

EDDIE VALERO  
District Four

DENNIS TOWNSEND  
District Five

**AGENDA DATE:** August 11, 2020

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>

CONTACT PERSON: Guillermo Hermoso    PHONE: (559)624-7198

**SUBJECT:** Increase BSA 045-1330 *Imprest Cash* to \$5,500 for use at Tulare County Landfill System

**REQUEST(S):**

That the Board of Supervisors:

1. Authorize an increase of BSA 045-1330 *Imprest Cash* to \$5,500 to better service Cash clients of the Tulare County Landfill System.

**SUMMARY:**

On May 13, 2014, your Board authorized an increase to Balance Sheet Account (BSA) 045-1330 *Imprest Cash* on Board Resolution 2014-0311. This Resolution brought BSA 045-1330 to a new total of \$2,700. Due to the current status of the COVID-19 pandemic, the Department has experienced a 42% increase in transactions from cash clients at the Visalia Landfill and Teapot Dome Landfill. As a result, staff is making daily trips to banks and retail establishments to replenish their change drawers. The Department requests your Board authorize an increase of BSA 045-1330 to \$5,500 to better service the increased flow of cash customers at our landfills without needing to continuously replenish change drawers and improve our operational efficiency at both landfill locations.

**FISCAL IMPACT/FINANCING:**

There is Zero Net County Cost to the General Fund related to this action. The funds in BSA 045-1330 are restricted to making change. The change drawers will be balanced and made whole at the end of each business day.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

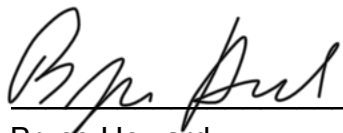
The County's Five-year Strategic Plan includes the Organization Performance

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Initiative to continuously improve organizational effectiveness and fiscal stability through periods of economic fluctuations and changing priorities and service demands.

**ADMINISTRATIVE SIGN-OFF:**

A handwritten signature in black ink, appearing to read 'Bryce Howard', is written over a horizontal line.

Bryce Howard  
Director- Solid Waste Department

cc: Auditor-Controller  
County Counsel  
County Administrative Office (2)

Attachment(s)

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF INCREASE BSA 045-     )  
1330 IMPREST CASH TO \$5,500 FOR USE     ) Resolution No. \_\_\_\_\_  
AT TULARE COUNTY LANDFILL SYSTEM     ) Agreement No. \_\_\_\_\_  
   )

UPON MOTION OF SUPERVISOR \_\_\_\_\_,     SECONDED     BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Authorized an increase of BSA 045-1330 *Imprest Cash* to \$5,500 to better service Cash clients of the Tulare County Landfill System.